

(AY2023) Hosei University Study Abroad First Challenge Scholarship - Application Guidelines

1 Objective of Payments

1. To encourage students to participate in study abroad and overseas training programs from soon after admission, and to motivate further international exchange activities.
2. To prompt students to create their own study plans with initiative and flexibility.

2 Applicable Programs

Study abroad or overseas training programs (language study, overseas volunteering, overseas internships, Problem Based Learning programs, etc.) held during spring vacation of the academic year of 2023, organized or provided by institutions other than Hosei university, for which the program period is at least 10 days and the total program time is at least 30 hours (including online programs). However, the following are excluded.

1. Programs for which a separate scholarship is paid
2. Programs for which sightseeing is the primary objective
3. Programs that are part of club or seminar activities
4. Other programs deemed inappropriate by the Global Education Center

*Besides the above, for students affiliated with GBP, SCOPE, or IGESS, the following are also excluded.

5. Programs conducted in English or in the applicant's first language
6. Programs held in the applicant's home country

*Please contact the Global Education Center International Center if you have any questions regarding applicable programs

3 Qualifications

1. Must be a freshman or sophomore in an undergraduate program at the time of participation in and completion of an applicable program (Freshman or sophomore at the time of application).
2. It must be possible to confirm that the program was completed with a certificate of completion, transcript, etc.
3. It is understood that this scholarship is funded by donations (Leading University Hosei Fundraising - Internationalization Support), and cooperation with advertising this scholarship and implementation report activities is possible after receipt of this scholarship (posting reports of receiving the scholarship on the university website, etc.).

4 Amount of the Scholarship

50,000 yen

*In the event that actual costs associated with participation in the event and travel/lodging (accommodation, airline fees, insurance, etc.) amount to less than 50,000 yen, no more than the actual cost equivalent shall be given

5 Number of Positions

Approximately 40 people each year

6 Time of Payment

After the summer/winter/spring vacation period (after completion of the program), participants shall be selected and paid

7 Application Procedures, Schedule Leading Up to Payment

*Procedures to be carried out by the applicant: **red**, procedures to be carried out by the university: **blue**

*Please note that documents must be submitted both before participation in and after completion of the program

1. **<Applicant> Application (before participation in the program)**
[Application deadline] Summer: July 23rd, Winter: December 17th, Spring: January 28th

① Online Registration

Apply from the following form during the application period

Application Form: <https://ws.formzu.net/dist/S63590634/>

② Submission of Required Documents

After completing the above registration, promptly send the following required documents to the Global Education Center International Center (ic@hosei.ac.jp) (② must be completed during the application period)

a. **Scholarship Application (prescribed format)**

b. **Program content, period, number of training hours/timetable, pamphlet etc. showing the required expenses**

*For paper documents, they must be scanned and converted into pdf data

*For identity verification, make sure to send the email from your Hosei university address

2. **<University> Determine the appropriateness of the program, notification [One-two weeks after the application deadline]**

3. **<Applicant> Participation in and completion of the program**

4. **<Applicant> Reporting completion of the program**

[Deadline] Summer: September 27th, Winter: January 16th, Spring: April 10th

After completion of the program, send the following documents to the International Exchange Division (ic@hosei.ac.jp)

a. **Certificate of completion or transcript issued by the institution running the program**

b. **Participation Report (prescribed format)**

c. **Receipts or other documents proving payment of program expenses and travel/lodging (accommodation, airline fees, insurance, etc.)**

d. **Scholarship Transfer Account Notification (for Japanese bank accounts only)**

5. **<University> Selection and notification of recipients [Summer: around October, Winter: around February, Spring: around May]**

6. **<University> Transfer of scholarship funds to specified bank account [Summer: around November, Winter: around March, Spring: around June]**

8 Precautions

1. Read and fully understand the contents of the appendix "Hosei University Study Abroad First Challenge Scholarship Payment Regulations" (hereinafter, "Regulations") before applying.
2. Students planning to withdraw from the university by the time this scholarship is to be paid may not apply for the scholarship.
3. If another scholarship will be paid for the program to be participated in, it cannot be combined with this scholarship.
4. Participation reports (documents that are submitted after program completion) submitted by recipients may be posted on the website of this university or other advertising media. Recipients may be asked to comply with public relations interviews or asked to write manuscripts.
5. In the event that an applicant loses his or her qualification per Article 12 of the Regulations, he or she must return this scholarship in accordance with Article 13 of the Regulations.