

FPT's Onsite Internship program for Hosei University students

Program dates: August 6 - September 2, 2023

Destination: Da Nang, Vietnam

TENTATIVE AGENDA

(SUBJECT TO CHANGE BASED ON SITUATIONS)

WEEK 1							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	6-Aug	7-Aug	8-Aug	9-Aug	10-Aug	11-Aug	12-Aug
Morning	Airport pick-up Hotel check-in Welcome party	Program Orientation Campus Tour	Workshop: Communication at workplace	Mental health (Meditation) session	Company Induction	Internship at host companies	Free
Afternoon		Basic Vietnamese class	Sharing: Internship experience sharing	Free	Internship at host companies		Da Nang city tour
Evening		Free				Review Meeting	
WEEK 2							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug	18-Aug	19-Aug
Morning	Free	Internship at host companies					Homestay with local family
Afternoon							
Evening		Free				Review Meeting	
WEEK 3							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug	25-Aug	26-Aug
Morning	Homestay with local family	Internship at host companies					Free
Afternoon							Hoi An Ancient Town Tour
Evening		Free					

WEEK 4							
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug	1-Sep	2-Sep
Morning	Free	Internship at host companies			Final Presentation Closing Ceremony Farewell Party	Free	Check-out Airport see-off
Afternoon							
Evening		Free					

No	Internship area	Available positions
1	Information Technology (IT)	Software Development
2		Web Development
3		Graphic Design
4		Testing
5	Business	PR & Branding
6		Marketing
7		Sales
8		Human Resources
9	Education	Japanese Teaching Assisting
10		English Teaching Assisting
11	Hospitality	Front Office
12		Food & Beverage (F&B)
13		Sales & Marketing



FPT UNIVERSITY

INTERNSHIP PROGRAM - IT HOST COMPANY LIST

No.	Company	General Introduction	Position	Tentative JD	Project Description Sample
1	FPT Group (https://fpt.com.vn/en)	Established in 1988, FPT Group is the leading IT company in Vietnam with nearly 40,000 employees, operating in 40 countries. FPT Group has 4 main business sectors: IT, Telecom, Distribution - Retail and Education. With revenue over 1.3 Billion USD (2019) and 450 clients in the Top Fortune 500 (Boeing, Airbus, Hitachi, Panasonic, etc.), FPT has affirmed its leading position in the technology revolution.	Software Development	Join the software development projects in different fields.	LINK
2	CMC Global (https://www.cmcglobal.com.vn/)	CMC Global is a member of CMC Group, one of the biggest IT companies in Vietnam. CMC Global's core services are to offer software development & digital transformation services for developed markets like Japan, Europe & America.	Software/Web development	<ul style="list-style-type: none"> – Participate in the analysis, design, product development, service development of the Research and Development Center (R&D) – Design and develop back-ends APIs/Services for application/service systems using commercial or open source libraries. Access and research technologies on distributed computing, Microservices architecture, cloud computing, artificial intelligence to integrate into applications/services. – Apply Docker Container technology, Google Kubernetes Orchestration, use GitLab and CI/CD tools. – Report, and perform tasks as required by management - Learning new technologies as required by management 	LINK

3	<p>VNext (https://vnext.vn/vi-vn/vnext-da-nang.html)</p>	<p>VNEXT HOLDINGS, formerly known as VNEXT. Joint Stock Company, was established in January 2008. The company specializes in providing software development services for the Japanese market and Asian countries. With more than 12 years of development, with a team of high quality, enthusiastic and talented personnel, we have gradually increased our level of stability with customers. Currently, to expand our services, we have established member companies, including: VNEXT SOFTWARE; VNEXT JAPAN, and joint venture companies specialize in providing modern technical services in Hanoi, Da Nang and Tokyo.</p>	<p>Web development</p>	<ul style="list-style-type: none"> - LearnWordPress and create aWordPress demo theme - Analyse Basic web layout and analyse Detailed of website design table - Code landing page Navy, landing white, code Service/ AC wallet, code Service/ Debit card 	
4	<p>Enouvo IT Solutions Ltd (https://enouvo.com/)</p>	<p>ENOUVO is a GROUP of INNOVATORS who desire to improve the quality of life through Technology and Continuous Innovation. After 10 years, ENOUVO has expanded its expertise in many fields, consisting of Enouvo IT Solutions and Enouv8: Digital Product development (Including scalable web and mobile solutions), Enosta Agency - Integrated product launching services (Landing web development, Design, Branding, and Digital Marketing), Enouvo Space - Coworking Space & Cafe, and Enouvo Hub - Knowledge sharing and career orientation channel. We grow ourselves to become experts in areas we involve so that we can help our clients with outstanding products, as well as contribute to the development of the community.</p>	<p>Multiple positions in IT field</p>	<ul style="list-style-type: none"> - Have a good understanding about company projects as well as working processes. - Javascript - Typescript - ReactJS 	<p style="text-align: center;">LINK</p>
5	<p>Axon Active (https://www.axonactive.com)</p>	<p>Axon Active is a Swiss offshore software development company with strong expertise in Agile IT and a large portfolio of successful international projects, ranging from small businesses to highly complex multi-platform systems for large corporate clients. They build solid partnerships with their clients by assembling tailored development teams who deliver high-quality, innovative solutions at a very competitive price for their customers' custom software development.</p>	<p>IT</p>	<p>Join the software development projects in different fields.</p>	<p style="text-align: center;">LINK</p>
6	<p>MGM Technology (http://mgm-tp.com)</p>	<p>For over 25 years mgm technology partners has been developing web applications for Commerce, Insurance, and Public Sector: Highly scalable, secure, robust. More than 700 colleagues in their 15 offices in Germany, France, Switzerland, Czech Republic, Vietnam, and USA represent the mission: Innovation Implemented.</p>	<p>IT</p>	<ul style="list-style-type: none"> - Market research: conducting research and analysing data to define potential clients; - Join with the Media team to develop marketing materials; - Run digital marketing campaign to promote the company's products in targeted markets 	

7	DataHouse Asia (https://datahouse.asia)	DataHouse Asia is a member of 'ike Group, a growing group of innovators, technologists, and entrepreneurs, owning the biggest and the longest information technology consulting firm, our sister company, DataHouse Consulting founded in 1975 in Hawaii, US.	Multiple positions in IT field	<ul style="list-style-type: none"> - Proactive towards problems, motivated, good self-learning skills and motivated - Proficiency with design tools as: Figma, Sketch App, Photoshop, AI and programming languages - Proficiency with research methodology - Good verbal and written communication skills in English - Great if you have a portfolio of previous UI/UX, developing projects 	
8	Ubisoft (https://www.ubisoft.com)	Ubisoft Entertainment SA is a French video game company headquartered in Saint-Mandé with development studios across the world.	Multiple positions in game development	<ul style="list-style-type: none"> - Conceptualizing, designing, building, and scripting bespoke levels; - Designing and implementing areas of the game including layout, character placement, objectives, and other gameplay-related entities; - Collaborating with the Lead Designer and Game Designers to contribute engaging ideas towards all aspects of game design; - Collaborating with other Level Designers to define and refine level layouts, creating a fun, satisfying, and polished level design flow; - Working closely with the narrative and art departments to conceive and design environments that are innovative and visually impressive; - Collaborating with the engineering team to develop and enhance the development of tools and processes used in building our levels. 	
9	Rikkeisoft Danang (https://rikkeisoft.com/)	Rikkeisoft provides software services and solutions for clients from all over the world, ranging from Web/Cloud Systems, Mobile Applications, Games, and Blockchain to AI, IoT, Business Processing, and Embedded Systems. Eight years since being founded in 2012, we have successfully established 3 branches around Vietnam and 3 affiliated companies	Multiple positions in IT field	<ul style="list-style-type: none"> - Understand about Rikkeisoft - Understand actual project - Join the project and do actual tasks - Presentation 	LINK
10	CodeComplete (https://codecomplete.jp)	CodeComplete focuses on providing Remote Development, Consulting, and Software Solutions	Multiple positions in IT field	<ul style="list-style-type: none"> - Dev (Android, iOS, React Native, PHP, ASP.NET,..), Tester, System Admin. Designer ... - Understand the company and projects - Join the projects and support in assigned tasks by supervisor. - The detail tasks will be provided before the program to adjust with suitable candidate 	LINK
11	Dworks (http://www.dworks-vn.com)	Our company started its operation in October 2007, is a branch company of Japanese enterprise - Digital Works Entertainment Company - specializing in software production, Game, Online Game, CG Contents, Amusement Arcade Game, Film , VFX and IT projects for the Japanese market.	Graphic Design	<ul style="list-style-type: none"> - Understand about Dworks - Join the project and do actual tasks as Graphic Designer - Collaborating with the team the follow the project. 	

12	<p>Enclave (https://enclave.vn)</p>	<p>Enclave, a company of and by software engineering professionals. We have been providing outstanding quality for software engineering and software testing services since 2007. Basing on demanding features collecting from many big names in IT and ITO industries, we – by ourselves – have created innovative working environment and effective solutions that are now available to all-sized companies.</p>	<p>Multiple positions in IT field</p>	<ul style="list-style-type: none"> - Understand about Enclave - Learn new IT knowledge and how to work in a professional working environment - Complete the tasks assigned by supervisor 	
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INTERNSHIP PROGRAM - BUSINESS HOST COMPANY LIST

No.	Company	General Introduction	Position	Tentative JD	Project Description Sample
1	FPT Group (https://fpt.com.vn/en)	Established in 1988, FPT Group is the leading IT company in Vietnam with nearly 40,000 employees, operating in 40 countries. FPT Group has 4 main business sectors: IT, Telecom, Distribution - Retail and Education. With revenue over 1.3 Billion USD (2019) and 450 clients in the Top Fortune 500 (Boeing, Airbus, Hitachi, Panasonic, etc.), FPT has affirmed its leading position in the technology revolution.	Marketing	<ul style="list-style-type: none"> - Market research: conducting research and analysing data to define potential clients; - Join with the Media team to develop marketing materials; - Run digital marketing campaign to promote the company's products in targeted markets 	LINK
			PR & Branding	<ul style="list-style-type: none"> - Design and develop the company's branding kit; - Manage and maintain the companies' social media channels; - Develop media products (website, video clips, posters, flyers, etc.) 	
			HR	Join the HR team to support in recruitment process and looking for candidates.	
2	FPT International Student Exchange Center (FISEC) (http://international.fpt.edu.vn/)	FISEC is responsible for the development of student exchange programs and short-term training courses for international students coming to Vietnam. The organization maintains close relationships with nearly 70 universities in 20 countries and annually receives 1,000 foreign students to study and do short-term internships in Vietnam. The notable countries include Japan, South Korea, Taiwan, Thailand, Brunei, Indonesia, Australia, France, Germany, USA, etc.	Business Development	<ul style="list-style-type: none"> - Understand the targeted markets for study abroad - Evaluate the possibility to propose mobility programs to the partners from targeted markets - Conduct researches by using search engines, analyze all data to know the potential and possibility to set partners in new markets - Use business writing skills to report to supervisor and simulated pitching email to client 	LINK
			Marketing	<ul style="list-style-type: none"> - Understand about the business: core value, big picture... - Understand and review and propose initiatives for mobility programs offering for targeted Market - Research potential ways to promote mobility programs for targeted market - Prototype and test marketing plans 	LINK
3	CMC Global (https://www.emcglobal.com.vn/)	CMC Global is a member of CMC Group, one of the biggest IT companies in Vietnam. CMC Global's core services are to offer software development & digital transformation services for developed markets like Japan, Europe & America.	Marketing	<ul style="list-style-type: none"> - Market research: conducting research and analysing data to define potential clients; - Join with the Media team to develop marketing materials; - Run digital marketing campaign to promote the company's products in targeted markets 	LINK
			Employment branding	<ul style="list-style-type: none"> - Employment market research: conducting research and analysing data to understand the employment trends of company's targeted group of employees; - Run marketing campaign to develop the company employment brand to the potential employees 	
			Recruitment	<ul style="list-style-type: none"> - Support the HR department in screening applicants' CV and join the interview (online); - Set selection criterias for the company's main positions; - Promoting the company's job vacancies to different channels 	

4	OSLA Company Limited (https://myosla.com/)	OSLA is an educational platform connecting mentors and mentees in scholarship hunting, career advising, and school enrolments. OSLA also manages 3 sub-projects related to our core business values: OSLA IVY, Summer camp, and Saigon On motobike	Marketing	<ul style="list-style-type: none"> - Understanding marketing in general - Apply knowledge in Facebook posts: content, design, videos - Apply knowledge in presentation skills 	LINK
5	CoXplore (https://coxplore.co/)	CoXplore is a remote management service provider, with the vision to empower global remote work anywhere. Services they provide: <ul style="list-style-type: none"> - Remote Management - Remote Coworking - Remote Retreat 	Branding	<ul style="list-style-type: none"> - Creating identification/impression and generating brand awareness of CoXplore's products and services - Ensure alignment of key branding messages for CoXplore's products and services to drive internal and external consistency - Support digital marketing campaigns by creating unique designs based on the brand's identity 	LINK
			Digital Marketing & Social Media Management	<ul style="list-style-type: none"> - Lead generation: Reaching out to local and international target markets to stimulate and capture interest in CoXplore's products, services, and events via multiple touchpoints - Increase traffic: Generate more visits to CoXplore's online channels (social media, blog, websites) by increasing engagement with existing and potential customers and partners. - Increase sales and improve conversion rates: Attracting more people to buy or work with CoXplore as partners. 	LINK
			Operation Assistant	As the CEO's Virtual Assistant, you are expected to multitask in cross-functional remote projects within our ecosystem. Your daily role will extend throughout the department of marketing, sales, tech, administration, operations, etc. This position will be suitable for people who want to focus on overall management skills, rather than any single field specifically. This means that you will get to acquire and learn different skills and knowledge across these business functions.	LINK
6	IZI English Community (https://izienglish.net/)	IZI English Community in Vietnam is a non-profit organization with mission to help Vietnamese people use English better through practical and useful activities, and contribute to their better lives in the Globalization age.	Marketing	<ul style="list-style-type: none"> - Social media: Write, produce and disseminate IZI English Community to all IZI social media platforms - Media relation: press release, monitor media database - Prepare marketing & promotion materials for IZI upcoming projects. 	LINK
7	Song Han Incubator	Songhan Incubator - Songhan Incubator (SHI) was established in early 2017. SHI is one of the first private incubators in Vietnam, operating in the field of promoting the construction of Startup Ecosystem; Innovation and Incubation; Accelerate Startups.	Marketing	<ul style="list-style-type: none"> - Reaching potential customers through the main social channel on Facebook; increase customer awareness of the brand. - Increase engagement and traffic for the main social channel (Facebook). - Market research, analyze data related to potential customers in Central Vietnam (proportion of people who have used similar products, data of potential customers,... and other figures which is useful for the project) - Develop a plan for a marketing campaign to create a mark for the brand, and at the same time reach the target customers. - Design a social post (Facebook) based on the brand's identity to increase brand awareness or reach target customers. 	LINK

8	A Better Vietnam (https://abettervietnam.org/home)	A Better Vietnam (ABVN) was founded in 2017 with the ambition of bringing a better future to Vietnamese Youth, especially students, by providing them the opportunity to practice English for free with volunteer native English speakers through online one-on-one lessons. We believe "Better English – Better Future".	Human Resources	<ul style="list-style-type: none"> - Be an English teaching assistant. - Check students ability and arrange to the suitable courses. - Prepare lesson plan, included 20 different topics. - Take care of academic activities. 	LINK
9	Axon Active (https://www.axonactive.com)	Axon Active is a Swiss offshore software development company with strong expertise in Agile IT and a large portfolio of successful international projects, ranging from small businesses to highly complex multi-platform systems for large corporate clients. They build solid partnerships with their clients by assembling tailored development teams who deliver high-quality, innovative solutions at a very competitive price for their customers' custom software development.	Sales & Marketing Assistant	<ul style="list-style-type: none"> - Searching for potential customer in both US and Japan market - Translating English documents into Japanese 	LINK
10	Vietravel (https://www.vietravel.com/en.aspx)	Being one of the leading tourism companies in Vietnam today, Vietravel is the most professional and advanced tour packaging service provider. Established and developed since 1995, Vietravel has been continuously expanding and affirming itself not only within the domestic scope but also internationally. Vietravel is also participating in bringing the Vietnamese travellers to various destination all over the world with newly excited and unique tours.	Sales Marketing	<ul style="list-style-type: none"> - Research the market and products - Design tour: Imagine that one JAPANESE and VIETNAMESE company wants to make a tour for its staff. 	LINK
11	Tram Eco (https://www.facebook.com/TramEcoDaNang/)	A youth initiative organization established to spread a green lifestyle, and implement activities and projects related to the environment, contributing to reducing environmental pollution and waste for Da Nang.	Marketing	<ul style="list-style-type: none"> Create a waste processing model for (1) collecting garbage and (2) educating students Create an informative brochure in English for foreigners about the biodiversity of the region 	
12	H&H International Strategy (https://hinternationalstrategy.com)	We are the start-up Media & Headhunting agency in Viet Nam founded in April 2021. We want to build a professional and creative work environment for young people. We provide the best solutions to all our clients	Marketing	<ul style="list-style-type: none"> - Market research: conducting research and analysing data to define potential clients; - Join with the Media team to develop marketing materials; - Run digital marketing campaign to promote the company's products in targeted markets" 	
13	Chiic Digital (https://www.chiic-digital.com)	Chiic Digital - World of Chiic Things is one of the most trusted E-commerce & Digital Marketing agency for hotels, resorts, F&B services in Vietnam. We specialize in Marketing communication, Production & Design, Brand consultancy, OTA/E-commerce Management & Web Development for luxury, lifestyle & hospitality brands	HR, Marketing, Branding	<ul style="list-style-type: none"> - Support in organizing internal/external events. - Brainstorm and have plan for events/campaigns - Join projects with clients - Participate in other activities, which are requested by team leader 	LINK

14	VN-UK (https://vnuk.edu.vn)	The Bridge of Inspiration - Vietnam - UK Institute of Research and Training strives to become a world-class university with groundbreaking research, training a comprehensively developed human resource in a creative and humane environment. copy. Implement research projects of international quality, making an important contribution to improving the quality of life and development of society.	Marketing	<ul style="list-style-type: none"> - Participate and manage marketing events including PR, advertising and promotions, social media... - Create, develop and extend content on social media platforms, e.g. Instagram, Facebook - Organize, develop and execute effective communication campaigns. - Design online and offline publications for marketing communication activities, F&D services... in compliance with brand standards. - Complete projects from initial concept to final implementation - Responsible for taking photos and videos for internal and external events. - Other special tasks assigned by Marcom Manager 	LINK
15	CodeComplete (https://codecomplete.jp)	CodeComplete focuses on providing Remote Development, Consulting, and Software Solutions	Marketing Human Resources	<ul style="list-style-type: none"> - Market research: conducting research and analysing data to define potential clients; - Join with the Media team to develop marketing materials; - Run digital marketing campaign to promote the company's products in targeted markets" 	LINK
16	Enjoy Creative (https://enagency.com)	Enjoy Creative has pursued one philosophy: Let customers feel inspired by the joyfulness we have in our Marketing Campaigns. We work in a spirit of fun, not only bringing solutions but also fun for our clients, the business owners who need distinctive competencies on Marketing	Marketing	<ul style="list-style-type: none"> - Prepare documentation and other collaterals in Japanese/English - Manage a social media campaign - Manage a PR campaign - Create visuals for the hotel using Canva - Manage the hotel's email campaigns 	LINK
17	Bizverse (https://bizverse.io)	BIZVERSE is a Metaverse world with fully Digital Twin for your business and your life. Build - Shopping - Watch - Connect - Share - Play Earn... with BIZVERSE WORLD.	- Marketing - Design	<ul style="list-style-type: none"> - Understand the company and projects - Join the projects and support in assigned tasks by supervisor. - the detail tasks will be provided before the program to adjust with suitable candidate 	

INTERNSHIP PROGRAM - EDUCATION HOST COMPANY LIST

No.	Company	General Introduction	Position	Tentative JD	Project Description Sample
1	A Better Vietnam (https://abettervietnam.org/home)	A Better Vietnam (ABVN) was founded in 2017 with the ambition of bringing a better future to Vietnamese Youth, especially students, by providing them the opportunity to practice English for free with volunteer native English speakers through online one-on-one lessons. We believe “Better English – Better Future”.	NPO (English Teaching Assistant)	<ul style="list-style-type: none"> - Be an English teaching assistant. - Check students ability and arrange to the suitable courses. - Prepare lesson plan, included 20 different topics. - Take care of academic activities. 	LINK
2	Trellis (https://trellis.ngo)	Our nonprofit volunteer program provides intrepid individuals the opportunity to travel, positively impact the global community, gain valuable international experience, and ultimately secure a job teaching English in Japan or Vietnam.	NGO (Japanese Teaching Assistant)	<ul style="list-style-type: none"> - Introduction to Trellis classes - Observation classes - Training - Build lesson planning - Practice as Japanese/English teaching assistance 	LINK
3	IZI English Community (https://izienglish.net/)	IZI English Community in Vietnam is a non-profit organization with mission to help Vietnamese people use English better through practical and useful activities, and contribute to their better lives in the Globalization age.	NPO (English Teaching Assistant)	<ul style="list-style-type: none"> - Creating the real environment to practice & connect through empirical activities and programs. - Enhancing English skills such as speaking skills - events hosting and the content compilation. 	

INTERNSHIP PROGRAM - HOSPITALITY HOST COMPANY LIST

No.	Company	Position	Benefits (will be confirmed after interview with host companies)
1	Sheraton Grand Danang Resort (https://www.marriott.com/en-us/hotels/dadsi-sheraton-grand-danang-resort/overview/)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Duty Meals, Uniform
2	InterContinental Danang Sun Peninsula Resort (danang.intercontinental.com)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress	Duty Meals, Uniform
3	The Ocean Resort (www.theoceanresort.com.vn)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Duty Meals, Uniform
4	Belle Maison Parosand Da Nang Hotel (https://www.bellemaisonparosand.com/)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Duty Meals, Uniform
5	Chicland Hotel (https://www.chiclandhotel.com/)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress	Uniform
6	Grand Mercure Da Nang (https://grandmercuredanang.com)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress	Uniform
7	Hyatt Da Nang (https://www.hyatt.com/en-US/hotel/vietnam/hyatt-regency-danang-resort-and-spa/danhr)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress	Duty Meals, Uniform
8	Crown Plaza Danang Hotel (https://www.ihg.com/crowneplaza/hotels/us/en/danang/da)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Duty Meals, Uniform
9	Shangri-La Hotel (https://www.shangri-la.com)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Duty Meals, Uniform
10	Furama Resort Danang (https://furamavietnam.com)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress	Duty Meals, Uniform
11	Royal Lotus Hotel (http://www.royallotushoteldanang.com/)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Duty Meals, Uniform
12	Serene Hotel Beach Da Nang (http://www.serenehoteldanang.com)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress Sales & Marketing	Uniform
13	Shilla Monogram (https://www.shillamonogram.com)	Front Office Receptionist Customer Service Receptionist Food & Beverage Waiter/Waitress	Uniform