

9. Refunding

Upon a request from Hosei University, in writing, UCSI University for a refund of Program Fees as follows:

(1) Tuition and accommodation fees

- a. In the event that a student decides not to participate in the Program before the course starts, and if UCSI University has been duly informed in writing not less than 7 days before the first class starts, all the fees except registration fee (USD\$100) will be refunded. If the cancellation is made less than 7 days before the first class starts, 75% of the student's fees paid will be refunded; no refund of fees will be made if the student decides to leave after course starts, unless it is a medical or family emergency with documental proof.
- b. In the event that a student does not participate after all fees have been remitted, all refunds less the deposit will be returned to Hosei University (bank account deposit) and not to the individual student.

(2) Refund method

UCSI University will transmit the refund into the Hosei University designated bank account, the unit of currency being in Yen equivalent of the USD stated above. All banking fees are to be borne by the payer.