



FPT Spring International Internship program 2020

FPT Spring international internship program 2020 [business]

Application Guide for the Online Business Internship Program Co-sponsored by FPT University

Hosei University will host a business internship program, lasting for about four weeks, at a number of companies in Vietnam in cooperation with FPT University, which is our partner university established with the aim of cultivation of human resources by FPT Corporation, the largest information technology (IT) company in the country. Under the program, students can experience an online internship not only in IT fields such as software development, but also in various other business fields, including personnel affairs, marketing, publicity and quality assurance.

Note: You can't apply more than one program in the spring of 2020

Objective: To acquire business skills at a global level through online internships at Vietnamese companies.

Co-sponsor: FPT University (in Vietnam) <http://international.fpt.edu.vn/>

Number of participants: 3 persons

*If none of the applicants is suited for a certain location, participation in the program, at the location, may be cancelled.

Eligible applicants: University students and graduate students

Internship site: Online

Training contents: Selected applicants will take part in an online orientation to learn basic knowledge of companies and virtual communication, and then they will join to an online internship program at a hosting company for about four weeks. After the selection of applicants, they will be assigned to suitable hosting companies depending on desired by each participant - encompassing a broad range of business fields, including IT fields such as software development as well as marketing, publicity and quality assurance - through online meetings and other modes of correspondences among Hosei University, FPT University and hosting companies.

Application for Credit * Credit can be applied for but credit granting policies may differ between faculties.
Further information will be announced in November.

Schedule:

Dates	Contents	Site/submission location, etc.
Oct.5 th (Mon) 12:30~	Briefing Session	Conduct online
Oct. 19 th (Mon) & Nov. 2 nd (Mon) 14:00	Application Period	Submission of forms by e-mail Address:global(at)hosei.ac.jp Please change “(at)” to “@”
Nov. 10 th (Tue) or later	Announcement of the applicant screening result	Notified by e-mail
In the morning of Nov. 14 th (Sat)	Online interview	Details will be informed later
Nov. 25 th (Wed) or later	Announcement of the online interview result	Notified by e-mail
In Jan. 2021	Procedures to allocate interns to suitable hosting companies	Through online communication with FPT University and hosting companies via Skype, etc.
Jan. 16 th (Sat) 2021	Information session	Conduct online or onsite
Jan. 18 th (Mon)~Feb. 19 th (Fri) 2021	Company matching period	Conduct an online interview with coordinator from FPT university and a host company
Mar.1 st (Mon) until Mar. 26 th (Fri) 2021 (Mon)-(Fri) : 8:00-17:00 or 9:30-17:00	Online internship period *	Hosting companies
Apr.24 th (Sat) 2021	Debriefing session	Conduct online
Mid-May. 2021 (Optional)	Presentation session	Hosei Global Day 2021

* Please refer to the “Online Internship Information Agenda” for details.

Qualification: Applicants must satisfy all the following requirements:

1. Communication skills in English. (No minimum score standard)
※Communication skills in the local language of the location is preferred.
2. Applicants must be able to participate in all of the explanatory meetings and review seminars designated by Hosei University and FPT University before and after the internship program.

Application: Submit the Application Form, which can get from Hosei University Global Education Center web site https://hosei.study.jp/gec/class/2020_Spring_International_volunteer_internship_program/, by e-mail

Address:global(at)hosei.ac.jp

*Please change “(at)” to “@”

*Attaching one copy of Student ID card and English Score is required.

Participation fees:

	Paid by university	Paid by each participant
Program participation fee (Including training and inspection fees)	✓	—

*Participants have to set up an internet connection by themselves

Note: Be sure to confirm the content of this document before application.

- (1) In case of cancellation, you will be charged with an amount equivalent to the actual costs claimed by the co-host (FPT) at that point.
- (2) Participants must submit a report in a predetermined manner.

< Contact >

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