

How to apply to the Tokyo Immigration Bureau



As soon as all the required documents are ready, go to the Shinagawa office or your nearest branch to submit them. It may take up to **2~4 months** for the screening at the immigration bureau.

You can check the access to the Shinagawa office and other branches from the URL below.

*You can apply to any branch office if the local government where you are registered as a resident is listed in the branch office's "area of responsibility."

<https://www.moj.go.jp/isa/about/region/tokyo/index.html>



For changing to **"Designated Activities – Job hunting-" before graduation**, make sure to apply at the Shinagawa Office because other branches may not accept the "certificate of expected graduation".

Below we introduce the Shinagawa Office and Tachikawa Branch Office, which are frequently used by Hosei University students.

Shinagawa main office	Tachikawa branch
5-5-30, Konan Minato-ku, Tokyo Phone 0570-034259 (ex410) 9 a.m. to 4 p.m. (except Sat. Sun., and national holidays) Application reservation system is available https://www.moj.go.jp/isa/about/region/tokyo/shinsei_yoyaku.html From Shinagawa Station ① Go Konan Exit of Shinagawa Station (at the end of the passage) ② Once you reach the deck, go down to ground level and go to bus stop No.24 ③ Take the "Shinagawa 99" bus bound for Shinagawa Pier and get off at the "Tokyo Immigration Bureau" stop	Tachikawa Legal Affairs General Office, 3-31-2 Kita, Kunitachi City, Tokyo Phone 042-528-7179 9 a.m. to 4 p.m. (except Sat. Sun., and national holidays) From Tachikawa Station (about 3 buses / h) ① Go left from the north exit of Tachikawa Station and go down the stairs at "bus stops 8 and 9" ② Cross the crosswalk and go to bus stop "⑫ the north exit of Tachikawa Station" ③ Take the bus bound for "Kitamachi" and get off at "Tama Vehicle Inspection Center"



※If your period of stay is expiring soon, pls. refer to our website
" (3) [When your period of residence status is approaching](#) "

