

【formzu】 Student Manual

外国人留学生データ票 及び 授業料減免申請 Data Slip and Tuition Reduction Application for International Students

<https://ws.formzu.net/dist/S89360365/>

学生証番号 Student ID No. required		*For New Students!! Please enter your Student ID number (e.g., 26A1234), NOT your examination number.
在留カードを持っていますか Do you have your residence card? required	現在お持ちの在留-show	

→If you select 'Yes', the following items will appear.

現在お持ちの在留カードの種類 Type of Residence Card You Currently Hold required	☐ 従来型在留カード（青緑色のカード・顔写真右側） Conventional Residence Card (blue-green design, photo on the right) 在留カード許可年-show (Image 1) ☐ 新様式在留カード（ピンク色のカード・顔写真右側） New Residence Card (pink design, photo on the right) (Image 2) ☐ マイナンバー一体型在留カード（ピンク色のカード・顔写真左側） My Number Integrated Residence Card (pink design, photo on the left) 在留カード裏-hide (Image 3)
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Three types of Residence Cards:

○ Conventional Residence Card (Image 1)



○ New Residence Card (Image 2)



○ My Number Integrated Residence Card (Image 3)



在留カード表

※アップロードできる拡張子は「png」「jpg」「jpeg」のいずれかになります。またファイル名にはできる限り学生証番号又は受験番号を含んだ種類が分かるファイル名にしてください。例

(20A1111_在留カード表)

Residence card <front>

*The extension that can be uploaded is either "png", "jpg", or "jpeg". In addition, the file name should include the student ID number or the examinee's number. Ex (20A1111_Residencecard_front) required

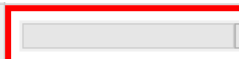
在留カード裏

※アップロードできる拡張子は「png」「jpg」「jpeg」のいずれかになります。またファイル名にはできる限り学生証番号又は受験番号を含んだ種類が分かるファイル名にしてください。例

(20A1111_在留カード裏)

Residence card <back>

*The extension that can be uploaded is either "png", "jpg", or "jpeg". In addition, the file name should include the student ID number or the examinee's number. Ex (20A1111_Residencecard_back)



参照...

日本に入国しており、在留カードがない写真のページをアップロード

If you are in Japan and do not have a residence card, upload the passport photo page.

If you do not have your residence card,



① Please upload the page with landing permission on your passport.



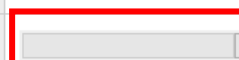
② Please upload the application receipt issued by the immigration bureau.

***If you have not entered Japan yet, please upload the picture page of your passport.**

If you have your residence card, please upload its pictures.



***For My Number Integrated Residence Card, uploading the back side is not required.**



参照...

日本に入国しており、在留カードがない写真のページをアップロード

If you are in Japan and do not have a residence card, upload the passport photo page.

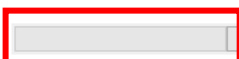
在留カード申請受付票

※アップロードできる拡張子は「png」「jpg」「jpeg」のいずれかになります。またファイル名にはできる限り学生証番号又は受験番号を含んだ種類が分かるファイル名にしてください。例

(20A1111_在留カード申請受付票)

Application receipt for residence card

*The extension that can be uploaded is either "png", "jpg", or "jpeg". In addition, the file name should include the student ID number or the examinee's number. Ex (20A1111_Applicationreceipt)



参照...

20Mバイトまで

更新または変更手続き中の方のみアップロードしてください

Upload only if you are in the process of renewing or changing status of residence



Please upload application receipt issued by immigration bureau as well if your application for Certificate of Eligibility / Extension of Period of Stay is under processing.

パスポート

※アップロードできる拡張子は「png」「jpg」「jpeg」のいずれかになります。またファイル名にはできる限り学生証番号又は受験番号を含んだ種類が分かるファイル名にしてください。例

(20A1111_パスポート)

Passport

*The extension that can be uploaded is either "png", "jpg", or "jpeg". In addition, the file name should include the student ID number or the examinee's number. Ex (20A1111_passport) **required**

参照... 20Mバイトまで



銀行口座

※アップロードできる拡張子は「png」「jpg」「jpeg」のいずれかになります。またファイル名にはできる限り学生証番号又は受験番号を含んだ種類が分かるファイル名にしてください。例

(20A1111_銀行口座)

Bank account

*The extension that can be uploaded is either "png", "jpg", or "jpeg". In addition, the file name should include the student ID number or the examinee's number. Ex (20A1111_bank account)

参照... 20Mバイトまで

授業料減免・奨学金・外国人留学生のための保険 (A/B) 加入を日直後のため、日本国内に口座を持っていない場合は、提出不

Required if you wish to receive tuition reductions, scholarship (A/B). However, since you have just arrived in Japan, you do not have an account in Japan. We will contact you later.



ただし、渡
問い合わせ

tudents
e an

*Please upload a supporting document that clearly shows the following information:

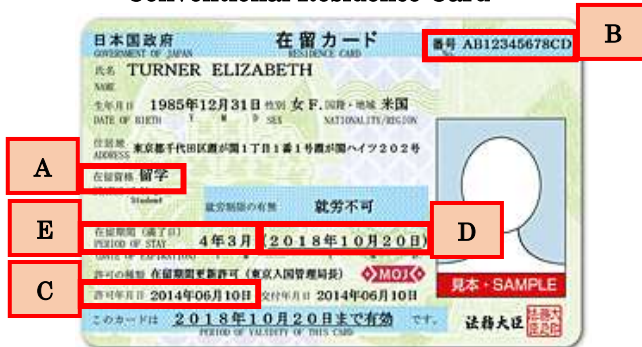
- Bank name
- Branch name (or branch code)
- Account number
- Account holder name (in **Katakana**)

Note: If you do not have a Japanese bank account, submission is not required at this time. GEC will contact you with further instructions later.

If you have your residence card

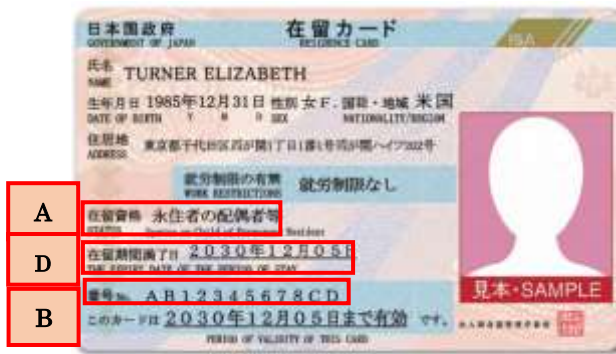
在留カード情報 required	現在の留学資格 Status 留学 Student A <i>*If you don't have a residence card: "未取得 Unacquired"</i> 在留カード番号 Residence card NO. AB12345678CD B <i>*If you don't have a residence card: "None"</i>
在留カード許可年月日 (例:2022年4月1日の場合は20220401)8桁表記 Residence Card Date of issue: Described by 8-digit No. Example: Issue in April 1st, 2022, please describe as "20220401." <i>*If you don't have a residence card, please describe as : "19900101". required</i>	20220401 C *Conventional Residence cards require the submission of the date of issue.
期間満了日(例:2026年3月31日の場合は、20260331)8桁表記 Date of expiration: Described by 8-digit No. Example: expiration in March 31st, 2026, please describe as "20260331." <i>*If you don't have a residence card, please describe as "19900101". required</i>	20260331 D
在留期間	在留期間 Period of stay 4 年(Year(s)) 月(Month(s)) E <i>*If you don't have a residence card: Blank</i>

• Conventional Residence Card



If you are **within three months of your "Date of Expiration,"** please apply for extension of your period of stay immediately, and upload application receipt issued by the immigration bureau.

- New Residence Card



- My Number Integrated Residence Card



If you do not have your residence card

Please fill the items as follows:

在留カード情報 required	現在の留学資格 Status 未取得 Unacquired *If you don't have a residence card: "未取得 Unacquired" 在留カード番号 Residence card NO. None *If you don't have a residence card: "None"
在留カード許可年月日 (例:2022年4月1日の場合は20220401)8桁表記 Residence Card Date of issue: Described by 8-digit No. Example: Issue in April 1st, 2022, please describe as "20220401." *If you don't have a residence card, please describe as : "19900101". required	19900101
期間満了日(例:2026年3月31日の場合は、20260331) 8桁表記 Date of expiration: Described by 8-digit No. Example: expiration in March 31st, 2026, please describe as "20260331." *If you don't have a residence card, please describe as "19900101". required	19900101
在留期間	在留期間 Period of stay 年(Year(s)) 月(Month(s)) *If you don't have a residence card: Blank

Please fill in your passport information.

パスポート情報 Passport information required	番号 passport NO. M11111111
パスポート発行日 Passport : Date of issue: Described by 8-digit No. Example: Issue in April 1st, 2022, please describe as "20220401." required	20220401
パスポート 期間満了日(例:2026年3月31日の場合は、20260331) 8桁表記 Passport:Date of expiration: Described by 8-digit No. Example: expiration in March 31st, 2026, please describe as "20260331."	20260331

入学前の状況
Situation before admission
required

入学前の居住地 Where you lived

国名 country name

入学前の所属 Where you belonged to

学校名 School name

企業・団体などの名称 Names of company/organization

next page >>

After all items in data slip are completed, please click “next page,” and go to “Application for tuition reduction.”

授業料減免申請 Application for tuition reduction

授業料減免制度申請申込

Application for tuition reduction

- ◆ 私は授業料減免を
- ◆ Would you like to apply for a tuition reduction?
☐ 申請します Yes
☐ 申請しません No

① Please select one.

- ② If you apply for tuition reduction, please read carefully the following contents and check confirmation ③.
If you do not apply, please go to ④.

1ヵ月の家賃の内、本人または本人の経費支弁者の負担額が12万円以内ですか？

How much do you or your financial supporter pay for your monthly rent?

Is it over 120000 JPY?

例：①月額18万円の住居に2人で住んでいる場合は、一人当たりの負担額は、9万円になるので、本人負担額は12万円以内になります。

②寮に住んでいる場合は、入寮費や食費抜きの月額の寮費が12万円以内を対象とします。

③マンスリーマンション等の場合は、水道光熱費抜きの月額賃料が12万円以内を対象とします。

④持ち家や親戚宅に住んでおり家賃が発生しない場合は家賃は0円とみなしますので、12万円以内とします。 required

1ヵ月の家賃の本人負担額が12万円を超える場合は、授業料減免の対象外になります。

If you pay over 120000 JPY for your monthly rent, you are not eligible to apply for the tuition reduction.

Applicable examples:

- ① I share my apt with my friend for 180000JPY. I pay 90000JPY.
- ② I live in a dorm. Except food and registration fee, I pay under 120000JPY.
- ③ I stay at a monthly contract apt. Except utility, I pay under 120000JPY.
- ④ I live in my own home or relative's house, so it is free.

住居 Residence

※渡日前で家賃が未定の場合は
TBDと入力してください

If the rent is undecided before
you arrive in Japan, enter TBD.

例：①月額15万円の住居に2人で
住んでいる場合は、一人当たりの
負担額は、7.5万円と考えますの
で、75000と記載ください。

②寮に住んでいる場合は、入寮費
や食費抜きの月額の寮費を記載く
ださい。

③マンスリーマンション等の場合
は、水道光熱費抜きの月額賃料を
記載ください。

④持ち家や親戚宅に住んでおり家
賃が発生しない場合は家賃は0円
と記載ください。

1ヵ月の家賃内の負担額 Monthly rent fee

円 yen

Example:

① I share apt of 150000 JPY with your friend and pay a half. Fill in "75000."

② I live in a dorm. Exclude the registration fee and food.

③ I stay at monthly contract apt. Exclude utility.

④ I live in my own home or relative's house without fee. Fill in "0."

住居タイプ Residence type



今年度、国費留学生に支給される
給与額（年額）を超える奨学金を
受給していないですか？

Do you receive more than the
following amount, MEXT
scholarship?

現在、国費留学生に支給される給与額（年額）を超える奨学金に申請中の方は、申請中を選択ください。授業料減免奨学金を支給時に個別に確認を行います。If you are in process of applying the scholarship over MEXT scholarship, choose "Under process." We will confirm it individually when conducting tuition reduction.

授業料減免を申請する学生は、以下の項目をよく読み内容を了解した上で、送信してください。

Students who apply for tuition reduction is, on that has been accepted well to read the contents of the following items, submit please.

Confirmation 確認 required

☐ 確認しました I confirmed it

③ Please check here after confirmation.

1.University officials will review the documents upon receipt of the application and make their decision according to the provisions regarding the Tuition Reduction Policy.

2.University officials will determine the amount of the tuition reduction to be applied.

3.As a result of the examination, you may not be able to receive the tuition reduction.

1.授業料減免については、申請を受理した後、法政大学が規定に基づき、減免を実施するかどうか審査し決定します。

2.授業料減免を実施する場合の減免額は、法政大学が決定します。

3.審査の結果、授業料の減免を受けられない場合があります。

If you have not obtained the status of residence "Student", please state the reason.
Example) Due to immigration restrictions, the student visa could not be obtained in time.

在留資格「留学」が未取得の場合は、理由を記載ください。
例) 入国制限により、留学ビザの取得が間に合わなかったため。

申請遅延理由

※emailやHPの確認が遅れた等の理由を記載ください。

Reason for delay in application

*Please describe the reason such as the confirmation of email or HP was delayed.

required

私は上記内容を了承致します。また記載内容に相違ございません。

I accept the above contents.

I hereby certify that the above statements are true.

confirm

×

④ After all required fields are filled out, please click "confirm".