

**Applicant Guidelines for Vietnam Friendship Scholarship
by Hosei University and Taisei Corporation**
法政大学大成建設株式会社ベトナム友好奨学金募集要項

1. Eligibility and availability

(1) Objectives

This scholarship is for students from Vietnam aspiring to engage in business, administrative work or academic studies related to urban development, architecture and similar.

(2) Eligibility

a. Enrollment as an international student in the Faculty of Engineering and Design (Department of Architecture or Department of Civil and Environmental Engineering) or the Graduate School of Engineering and Design (major in architecture or civil and environmental engineering) and requirement of financial assistance

b. [If the number of such a. above students is below the scheduled number of recipients] Enrollment as a first-year international undergraduate or graduate student in any of the following (one student may be chosen in each of the spring and fall semesters): the Faculty of Engineering and Design (Department of Engineering and Design), the Faculty of Computer and Information Sciences, the Faculty of Science and Engineering, the Faculty of Bioscience and Applied Chemistry, the Graduate School of Engineering and Design (major in engineering and design), the Graduate School of Computer and Information Sciences, the Graduate School of Science and Engineering, the Institute of Integrated Science and Technology (IIST)

c. Vietnamese citizenship

d. College Student residential status

e. First-year status

(3) Number of students to be selected: Several students

(4) Application period

Fall semester enrollment: September 18 (Wed.) to 27 (Fri.), 2019

Spring semester enrollment: April 2 (Thu.) to 10 (Fri.), 2020

(5) Application

Application documents need to be submitted as described below.

a. After starting at Hosei University or Hosei University Graduate School, complete the documents specified in the application guidelines and submit them as e-mail attachments.

b. The e-mail subject line should be "Application Form for Vietnam Friendship Scholarship from Hosei University and Taisei Corporation." It should be sent to the Global Education Centre (mext@hosei.ac.jp).

c. Submit the original application documents to the Global Education Center.

d. If you do not receive an acknowledgment within a week of sending the e-mail, contact the Global Education Center via e-mail (mext@hosei.ac.jp).

1. Payment and scholarship amounts

(1) Payment

After tuition payment by the recipient, the university will pay scholarships in two instalments per year (around July and February) by bank transfer.

(2) Scholarship amounts

Table 1 (Applicable to students in the Faculty of Engineering and Design or the Graduate School of Engineering and Design)

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	Year	Scholarship amount	Breakdown
Undergraduate students	1st year	Approx. 1.7 million yen	Equivalent to admission fee, tuition, experiment/practical training fees, education enhancement fee/education expenses and miscellaneous/membership fees
	2nd year	Approx. 1.2 million yen	Equivalent to tuition and experiment/practical training fees
	3rd and 4th year	Approx. 1.1 million yen	Equivalent to tuition
Graduate students	1st year	Approx. 1.1 million yen	Equivalent to admission fee, tuition, experiment/practical training fees and education enhancement fee/education expenses
	2nd year	Approx. 850,000 yen	Equivalent to tuition and experiment/practical training fees

– No repayment is required.

– An amount equivalent to the school fees shown in the breakdown in the table above is provided for students enrolled in undergraduate or graduate courses outside the Faculty of Engineering and Design and the Graduate School of Engineering and Design.

3. Funding periods

Four years (undergraduate students)

Two years (graduate students)*

* Up to three years for three-year graduate course students

4. Selection

(1) Selection is based on entrance examination results and application documents.

(2) If selection via the process specified in (1) above is impractical, interviews will be conducted using media designated by the university (e.g., Skype).

(3) Selection is conducted around May (spring term) and October (autumn term).

(4) Decisions on scholarship continuation are based on interviews with recipients at the time of their progression to the next grade.

5. Criteria for household finances

The total annual income of applicant guarantors (i.e., basic annual income plus other earnings at the time of application) resident in Japan must not exceed 5 million yen.

6. Application documents

(1) Application Form for Vietnam Friendship Scholarship from Hosei University and Taisei Corporation

(2) Written pledge

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- (3) Applicant's transcript from the previous year (not applicable to newly enrolled students)
- (4) Documentation showing annual income for guarantors resident in Japan (tax certificate or tax exemption certificate)
- (5) Copies of the applicant's passport (photo page) and both sides of the resident's card

7. Points to note

- (1) Recipients of this scholarship may not concurrently receive the following Hosei University scholarships:
 - Special Scholarship for Highest Achievers
 - Scholarship for High Achievers
 - New Hosei University Centennial Scholarship
 - Hosei University Student Life Support Scholarship
 - Hosei International Fund (HIF) International Undergraduate Student Scholarship
- (2) Recipients of scholarships from external organizations (such as Japanese Government JASSO Honors) must make their own arrangements in regard to such funding. Amounts paid by external organizations will be deducted from the amount payable for this scholarship.
- (3) Recipients of this scholarship may not apply for tuition reduction for privately funded international students.
- (4) For students taking leave of absence or repeating a year, scholarship funding is halted for periods of six months or a year. Such students will be required to pay all applicable school fees during the relevant period. Scholarship funding will be resumed when the student returns to the school or progresses to the next grade. In such cases, the funding period will be the minimum term of study.
- (5) The university president may halt or cancel scholarship funding to recipients who:
 - a. are found to have submitted falsified documents;
 - b. withdraw or are expelled from the university;
 - c. have no prospect of completing their studies due to injury or illness;
 - d. have serious issues in terms of study or behavior;
 - e. no longer require scholarship funding; or
 - f. become ineligible for scholarship funding for other reasons.
- (6) If scholarship funding is withdrawn for any of the above reasons, the relevant student may be required to repay scholarship amounts already provided.

8. Other matters

- (1) Scholarship candidates are selected by two or more people, including the Director and a managerial official of the Global Education Center.
- (2) Recipients may be required to attend certain events as requested by scholarship sponsor Taisei Corporation.
- (3) The university president grants scholarships based on candidate screening at Global Education Center meetings.
- (4) The university president may revise or remove eligibility criteria based on discussions conducted at Global Education Center and Student Center meetings.

9. Validity

- (1) These criteria are effective as of June 16, 2017.